

## Community Health Training Institute (CHTI) COVID-19 Safety Policy

In accordance with Health Resource's in Action's (HRiA), home of the Community Health Training Institute, duty to provide and maintain an environment that safeguards the health of our employees and their families and our beloved CHTI community, we are asking for CHTI training participants **to fully read, consent to and comply with this policy regarding COVID-19 safety before registering and attending a CHTI in-person training.** CHTI/HRiA staff will also abide with this COVID-19 policy. This policy complies with all applicable laws and is informed by current guidance from the Centers for Disease Control and Prevention (CDC) and local health authorities. This policy may be revised as a result of changes in public health guidance, changes in COVID-19 case counts, and review and assessment through ongoing dialogue and feedback from HRiA staff and training participants.

*CHTI training participants will assume full responsibility for adhering to this policy, and The Community Health Training Institute/HRiA maintains the right to ask participants to leave the training at any point if they refuse to follow this policy.*

*To attend an in-person CHTI Initiative training:*

- **All participants must be up to date with COVID 19 vaccines.** To be considered up to date with COVID-19 vaccination, Pfizer-BioNTech and Moderna recipients should receive three doses of a vaccine, and J&J recipients should receive two doses, preferably with the second being an mRNA vaccine.
- **All participants must show proof of COVID-19 vaccination.** To be considered up to date with COVID-19 vaccination, Pfizer-BioNTech and Moderna recipients should receive three doses of a vaccine, and J&J recipients should receive two doses, preferably with the second being an mRNA vaccine. **We also ask that you get your final dose at least two weeks before the training, since this is the period of time it takes for the vaccine to reach full efficacy.**
- **To prove vaccination status, you can show us\*:**
  - a digital image of your COVID-19 vaccination record, or
  - an image of any official immunization record

**To access a copy of your COVID-19 vaccination record, please go to this website for additional information:** <https://www.mass.gov/info-details/requesting-a-copy-of-your-covid-19-vaccination-record>

**\*Please email Tonayo Crow ([tcrow@hria.org](mailto:tcrow@hria.org)) with a photo of your vaccination card. She will make note of having seen it and delete the email immediately afterwards. Your training registration will remain pending until we receive proof of COVID-19 vaccination.**

*Masking and Safety Protocols*

- All participants **must refrain from participating in the CHTI training** if the following conditions apply:
  - **COVID-like symptoms:** If experiencing symptoms associated with COVID-19, even if COVID-19 has not been diagnosed through testing. This is to minimize the spread of other illnesses and reduce the impact of others' needing to address whether they have COVID.

- **Positive COVID-19 diagnosis:** For a minimum of 5 days following a positive COVID diagnosis if fever-free for 24 hours (without the use of fever-reducing medication) and symptoms are improving.
- **COVID exposure:** For a minimum of 5 days and a negative test on day 5 following exposure to a person who is known to have COVID at the time of contact or 10 days if no test is taken.

**Participants are asked to immediately notify Tonayo Crow at [tcrow@hria.org](mailto:tcrow@hria.org) if they test positive for COVID-19. Upon notification, HRiA will contact training participants who were in the training at the same time as the individual of this exposure but will not include the name of the individual who tested positive.**

- All participants **promote health and safety measures** in accordance with CDC guidance, and must wear a mask for the duration of the training.
  - Wear a well-fitting mask, over your nose and mouth and snug against your face with no gaps, at all times during the training, except to drink or eat, that offers a high level of protection, as defined by the CDC. We recommend using KN95s or N95s; surgical type masks may be worn but are not ideal. Cloth masks are highly discouraged. See illustration below for guidance.



- Maximize social distancing as much as possible.
- Take measures to reduce contamination by washing hands and/or sanitizing hands frequently.

There are ***no exceptions*** to this policy.

The Community Health Training Institute/Health Resources in Action will provide a training space where participants can appropriately space out, as well as provide hand sanitizer, wipes to wipe down surfaces and masks as needed. We will cap our training numbers to ensure we can maintain safe distances between participants. We reserve the right to implement other COVID-19 safety policies as needed.

***By completion and submission of this form, I certify that:***

- ✓ ***I have read and fully understand the Community Health Training Institute's/HRiA COVID-19 Safety Policy.***
- ✓ ***I consent to follow this policy laid out above.***
- ✓ ***I will not hold the Community Health Training Institute/HRiA responsible for any injury or illness.***
- ✓ ***I will provide the Community Health Training Institute/HRiA with proof of vaccination in order to confirm my spot in this training.***